

ASHRAE - LONDON CHAPTER CURRENT FINANCIAL POSITION

Prepared: February 23rd 1987

ASSETS

-CURRENT ACCOUNT	\$ 1501.33
-SAVINGS ACCOUNT	\$ 2998.65
-ACCOUNTS REC.	\$ 2000.00
<u>TOTAL ASSETS</u>	<u>\$ 6499.98</u>

LIABILITIES

-ACCOUNTS PAYABLE	\$ 570.00
<u>TOTAL LIABILITIES</u>	<u>\$ 570.00</u>

<u>NET FINANCIAL POSITION</u>	<u>\$ 5929.98</u>
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NOTES

1. Aproximately 20 membership fees yet to come in.
2. Accounts Recievable includes a provision for January Dinner and January printing.

AHRAE - LONDON CANADA CHAPTER  
 OPERATING STATEMENT AND BALANCE SHEET

1985 1986

STATEMENT OF OPERATIONS AS OF SEPTEMBER 12, 1986

1. REVENUE			
	MEMBERSHIP	5192.50	
	GUEST FEES	1760.00	
	OTHER INC GLASS TURKEY	<u>2154.19</u>	
	TOTAL REVENUE		9106.65
2. EXPENDITURES			
	MEALS	4833.87	
	PRINTING	899.52	
	CRC	499.22	
	OTHER	<u>1821.63</u>	
	TOTAL EXPENDITURES		<u>8054.24</u>
3. EXCESS REVENUE OVER EXPENDITURE			1052.41
			=====

BALANCE SHEET

1. ASSETS			
	CURRENT ACCOUNT	340.88	
	SAVINGS ACCOUNT	2076.31	
	OVER CHARGE ON BILL	<u>3.30</u>	
	TOTAL ASSETS		2420.49
2. LIABILITIES			
	ACCOUNTS PAYABLE	0.00	
3. CUMULATIVE EXCESS			
	BALANCE AS OF 30 JUNE '85	1368.08	
	EXCESS REVENUE	<u>1052.41</u>	
	BALANCE AS OF 12 SEPT. '86		2420.49
			=====

*Best*

AMERICAN SOCIETY OF HEATING, REFRIGERATING AND AIR-CONDITIONING ENGINEERS, INC.



September 18, 1986

RECEIVED  
SEP 22 1986  
RECEIVED

Mr. John Kenney  
President of ASHRAE London Canada Chapter  
% Engineered Air Limited  
809 Dundas Street, East  
London, Ontario  
N5W 5P6

Dear John:

I am writing to you on behalf of our Chapter's financial audit committee which consisted of three Chapter past presidents: namely Mr. C.R. Morrison, Mr. C.L. Sharp and myself. This committee met on September 16, 1986 with Mr. Charles Clemance the 1985-1986 chapter treasurer.

We conducted a general review of the books for all accounts, supporting documents, bank statements, and entries made during the fiscal year 1985-1986. To best of our knowledge, and belief the attached operating statement and balance sheet represents an accurate accounting and summary of ASHRAE London Canada Chapter's finances as of September 12, 1986.

There are two items of recommendation we would like to suggest.

1. That a separate book account be maintained for "Special Events" ie: golf tournament, C.R.C. fund raising etc. This would prevent these funds from being run in together with other chapter entries of memberships, meals, printing, postage etc.
2. We have suggested that the next year's Treasurer start with opening balance of \$2,076.31 (savings account) and \$339.38 (chequing account). This will eliminate a \$1.50 shortfall in the chequing account which has been carried through the books for a year. This could have resulted from a bank service charge in a previous year, and our committee felt it served no purpose in carrying this any longer. Now the 1986-1987 Treasurer can start clean and fresh with accurate bank statements and balances.

All three committee members have affixed their signatures to the ledger book and to the note deleting the \$1.50 charge as mentioned above.

London Chapter had an excellent Treasurer in Mr. Charles Clemance and he is to be congratulated on behalf of the chapter.

John, as you are aware, neither of the previous two Chapter fiscal years had been audited. This committee performed a cursory review of the account entries for the years 1983-1984 and 1984-1985. As the respective Treasurer and documents for these years were not present our inspection consisted primarily of checking opening and closing balances, and checking of account debits and credits.

As a result, our committee believes that the Chapter has been in good financial hands for the previous years of 1983-1984 and 1984-1985.

Thank you for the opportunity of serving our ASHRAE London Canada Chapter in this capacity I remain.

Yours very truly,



Wayne H. Barker, P.ENG  
Chairman Auditing Committee  
London Canada Chapter

cc: Mr. C. Clemance

WHB/j1

ASHRAE LONDON CANADA CHAPTER

RECEPTION COMMITTEE REPORT

DATED: SEP 29 1986

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MEETING DATE ATTENDANCE BY: MEMBERS GUESTS STUDENTS

SEPT.29 , 1986

32

4

OCT. , 198

NOV. , 198

JAN. , 198

FEB. , 198

MAR. , 198

APR. , 198

MAY , 198

TOTALS:

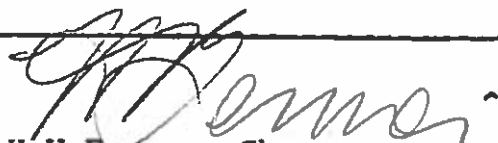
AVERAGES:

PAOE Objectives:

Average YTD:

Attendance Factor:

PAOE Ptd. YTD:

  
H.V.Fenner, Chmn.,  
RECEPTION COMMITTEE



# AMERICAN SOCIETY OF HEATING, REFRIGERATING AND AIR-CONDITIONING ENGINEERS, INC.

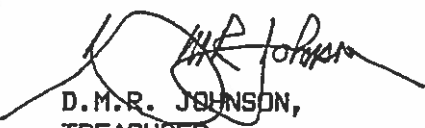
LONDON CANADA CHAPTER / P.O. 653 / LONDON, ONTARIO N6A 4Y4

10-13-1986

## ASHRAE - REGION II CRC - 1986 HOST - LONDON CANADA CHAPTER COMPARISON OF TORONTO ACTUAL AND LONDON BUDGET

INCOME	TORONTO ACTUAL	ASSUMPTIONS	LONDON BUDGET
CHAPTER ASSESSMENT	\$ 4,074.00	(\$ 3.25 x 1200)	\$ 3,900.00
CHAPTER DONATION	200.00		200.00
TICKET SALES (net after refunds)			
PACKAGE - MEN	4,745.00	(\$ 80.00 x 60 PEO)	4,800.00
PACKAGE - LADIES	1,930.00	(\$ 60.00 x 30 PEO)	1,800.00
THURSDAY - BREAKFAST	27.00	(\$ 9.00 x 3 PEO)	27.00
THURSDAY - LUNCH	75.00	(\$ 15.00 x 5 PEO)	75.00
THURSDAY - DINNER & ENT	320.00	(\$ 40.00 x 8 PEO)	320.00
FRIDAY - BREAKFAST	27.00	(\$ 9.00 x 3 PEO)	27.00
FRIDAY - LUNCH	120.00	(\$ 20.00 x 6 PEO)	120.00
LADIES TOUR	28.00	(\$ 12.00 x 2 PEO)	24.00
	<u>\$ 11,546.00</u>		<u>\$ 11,293.00</u>

EXPENSES	TORONTO ACTUAL	ASSUMPTIONS	LONDON BUDGET
WELCOME RECEPTION	\$ 965.60	( UNKNOWN )	\$ 1,000.00
COCKTAIL RECEPTION	270.00	( UNKNOWN )	290.00
HOTEL MEALS	4,918.70	( UNKNOWN )	5,000.00
HOTEL COFFEE SERVICE	266.40	( SPONSORS )	0.00
ENTERTAINMENT	1,251.67	( UNKNOWN )	1,200.00
LADIES EVENTS	366.40	( UNKNOWN )	380.00
ROOM - REGIONAL CHAIRMAN	175.00	( UNKNOWN )	175.00
HOSPITALITY SUITE	357.00	( UNKNOWN )	360.00
GIFTS	304.00	( UNKNOWN )	300.00
COMMITTEE ROOM	14.64	( UNKNOWN )	13.00
<i>Grand Flowers</i> PRINTING, SIGNS, PHOTOCOPIES	1,707.53	( UNKNOWN )	1,700.00
EQUIPMENT RENTALS	44.25	( UNKNOWN )	50.00
BANK SERVICE CHARGES, ETC..	8.00	( UNKNOWN )	25.00
COMMITTEE EXPENSES & HONORARIA	680.61	( UNKNOWN )	700.00
STENOGRAPHIC COSTS	123.49	( UNKNOWN )	100.00
	<u>\$ 11,546.00</u>		<u>\$ 11,293.00</u>

  
D.M.R. JOHNSON,  
TREASURER,  
CRC - 1988



# AMERICAN SOCIETY OF HEATING, REFRIGERATING AND AIR-CONDITIONING ENGINEERS, INC.


LONDON CANADA CHAPTER / P.O. 653 / LONDON, ONTARIO N6A 4Y4

10-13-1986

## ASHRAE - REGION II CRC - 1986 HOST - LONDON CANADA CHAPTER COMPARISON OF TORONTO ACTUAL AND LONDON BUDGET

INCOME	TORONTO ACTUAL	ASSUMPTIONS	LONDON BUDGET
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STENOGRAPHIC COSTS	123.49	( UNKNOWN )	100.00
	<u>\$ 11,546.00</u>		<u>\$ 11,293.00</u>

  
D.M.R. JOHNSON,  
TREASURER,  
CRC - 1988

1988 CRC LONDON CANADA Host Chapter  
May 18, 19, 20

Host CHAIRMAN - JOHN KENNEY  
C.R.C. TREASURER - DON JOHNSON  
CHAPTER PRESIDENT - Peter GOLEM

COMMITTEES

Personnel

FINANCE

PRINTING, SIGNS, ETC.

GIFTS & Presentations

PROGRAM

TECHNICAL (THUR AM)

ANNUAL BANQUET

Presidential Luncheon

Ladies Events

Registration

Transportation

Advertising

Reception

Hotel Guest Rooms

Meals

Conference Rooms

Convention Equipment

HOSPITALITY Suite

Coffee Service

CLIFF <sup>MORRISON</sup> JOHNSON



1988 CRC LONDON CANADA HOST CHAPTER

May 18, 19, 20

Host CHAIRMAN - John Kenney  
CRC TREASURER - Don Johnson  
CHAPTER PRESIDENT - Peter Golem

COMMITTEES

PERSONNEL

FINANCE

Don Johnson

PRINTING, SIGNS, ETC.

Kirk Flowers

GIFTS & PRESENTATIONS

Cliff Morrison

PROGRAM

Gregg James

COCKTAIL & WELCOME REC.

Owen Glendon

TECHNICAL (THURSDAY PM)

Greg James

ANNUAL BANQUET

John Kenney

PRESIDENTIAL LUNCHEON

Peter Golem

LADIES EVENTS

Cliff Morrison

REGISTRATION

Bert Fenner

TRANSPORTATION

Charles Clemance

ADVERTISING

Kirk Flowers

RECEPTION

Bert Fenner

HOTEL GUEST ROOMS

Tom Drennan

MEALS

Dave Henry

CONFERENCE ROOMS

(Dave Henry) Rick Smuck

CONVENTION EQUIPMENT

Charles Clemance

HOSPITALITY SUITE

Rick Smuck

COFFEE SERVICE

Tom Drennan, Rick Smuck,  
Dave Henry

ASHRAE - LONDON CHAPTER 1986/87 BUDGET

Prepared: October 5, 1986

Updated: October 26, 1986

REVENUES

	ACTUAL 1985/86	FORECAST 1986/87	
-Membership Fees	\$ 5192.50	\$ 5500.00	*NOTE 1*
-Guest Fees	\$ 1760.00	\$ 1800.00	
-Golf Tournament	\$ 1805.00	\$ 1320.00	*NOTE 2*
-50/50 CRC Draw	\$ 189.00	\$ 400.00	
-Accrued Interest	\$ 160.15	\$ 130.00	
<u>Total revenues</u>	<u>\$ 9106.65</u>	<u>\$ 9150.00</u>	

EXPENSES

-Monthly Meeting Meals	\$ 4833.87	\$ 5200.00	*NOTE 3*
-Golf Tournament Expenses	\$ 1571.20	\$ 1053.00	*NOTE 2*
-Printing Expenses	\$ 899.52	\$ 950.00	
-CRC	\$ 499.22	\$ 800.00	
-Miscellaneous	\$ 250.43	\$ 300.00	
<u>Total expenses</u>	<u>\$ 8054.24</u>	<u>\$ 8003.00</u>	

NET SURPLUS (REVENUE-EXPENSES)

<u>\$ 1052.41</u>	<u>\$ <del>996.00</del></u>
	\$ 1147. <sup>00</sup>

NOTES

1. Assumed 55 members at \$100.00 per member.
2. Figures for Golf Tournament are actual expenditures.
3. Meal cost is \$10.00 plus 7% sales tax plus service charge.

ASHRAE - LONDON CHAPTER 1986 GOLF TOURNAMENT FINANCIAL RESULTS

Prepared: October 26, 1986

REVENUES

	ACTUAL 1985/86	ACTUAL 1986/87
-Sponsors Fee	\$ 350.00	\$ 300.00
-Golf & Dinner Fees	\$ 1455.00	\$ 1020.00
<u>Total revenues</u>	<u>\$ 1805.00</u>	<u>\$ 1320.00</u>

EXPENSES

-Fanshawe Green Fees	\$ 433.00	\$ 341.00
-Golf Dinners	\$ 544.43	\$ 417.15
-Golf Trophy & Printing	\$ 43.44	44.66
-Golf Prizes	\$ 550.33	\$ 249.85
<u>Total expenses</u>	<u>\$ 1571.20</u>	<u>\$ 1052.66</u>

<u>NET SURPLUS (REVENUE-EXPENSES)</u>	<u>\$ 233.80</u>	<u>\$ 267.34</u>
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ASHRAE - LONDON CHAPTER CURRENT FINANCIAL POSITION

Prepared: October 26, 1986

ASSETS

-CURRENT ACCOUNT	\$ 1668.56
-SAVINGS ACCOUNT	\$ 1598.65
-ACCOUNTS RECIEVABLE	\$ 300.00
<u>TOTAL ASSETS</u>	<u>\$ 3567.21</u>

LIABILITIES

-ACCOUNTS PAYABLE	\$ 484.80
<u>TOTAL LIABILITIES</u>	<u>\$ 484.80</u>

<u>NET FINANCIAL POSITION</u>	<u>\$ 3082.41</u>
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NOTES

1. Aproximately 40 membersip fees yet to come in.
2. Account recievable is \$300.00 Veel Golf Tournament Sponsorship.
3. Payables are Supreme Sound VHS rental, Highland Sept. Dinner invoice.

ASHRAE LONDON CANADA CHAPTER

RECEPTION COMMITTEE REPORT

DATED: OCT 27 1986

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MEETING DATE	ATTENDANCE BY:	MEMBERS	GUESTS	STUDENTS
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SEPT. 29, 1986

32

4

OCT. 27, 1986

40

12

NOV. , 198

JAN. , 198

FEB. , 198

MAR. , 198

APR. , 198

MAY , 198

TOTALS:

72

16

AVERAGES:

35

8

PAOE Objectives:

Average YTD:

Attendance Factor:

PAOE Ptd. YTD:

  
H.V. Fenner, Chmn.,  
RECEPTION COMMITTEE

ASHRAE - LONDON CHAPTER CURRENT FINANCIAL POSITION

Prepared: November 8, 1986

ASSETS

-CURRENT ACCOUNT	\$ 881.40
-SAVINGS ACCOUNT	\$ 2998.65
-ACCOUNTS RECIEVABLE	\$ 300.00
<u>TOTAL ASSETS</u>	<u>\$ 4180.05</u>

LIABILITIES

-ACCOUNTS PAYABLE	\$ 0.00
<u>TOTAL LIABILITIES</u>	<u>\$ 0.00</u>

<u>NET FINANCIAL POSITION</u>	<u>\$ 4180.05</u>
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NOTES

1. Aproximately 23 membersip fees yet to come in.
2. Account recievable is \$300.00 Veel Golf Tournament Sponsorship.

RESPONSE TO ACTIVITY QUESTIONNAIRE

	VERY	MODERATELY	NOT
1 Gourmet Dinner	2	5	3
4 Chinese Banquet	1	8	3
7 Day Charter (Salmon Fishing)	3	4	6
10 Ski Day (Collingwood/Barrie area)	0	5	6
13 Baseball Outing (Blue Jays)	2	3	7
16 Baseball Outing (Tigers)	1	1	9
19 Lions Football	1	0	9
22 Curling Bonspiel	1	3	6

OTHER SUGGESTIONS & COMMENTS:

"fund raising dinners with good speakers"

"ASHRAE should sponsor & promote technical aspects of business at meetings & special seminars - In Toronto meetings were rarely on aspects of ASHRAE business - they had poor attendance - how about 1/2 day tour of buildings in Toronto - e.g. Hydro Building, First Canadian Place?"

Total Invoices Received = 22

Total Responses to Activity Questionnaire = 14

Nov. 07/86

ASHRAE LONDON CANADA CHAPTER

RECEPTION COMMITTEE REPORT

DATED: NOV 24 1986

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MEETING DATE ATTENDANCE BY: MEMBERS GUESTS STUDENTS

SEPT. 29 , 1986

32

4

OCT. 27 , 1986

40

12

NOV. 24 , 1986

~~38~~ 21

23

JAN. , 198

FEB. , 198

MAR. , 198

APR. , 198

MAY , 198

TOTALS:

AVERAGES:

PAOE Objectives:

Average YTD:

Attendance Factor:

PAOE Ptd. YTD:

  
H.V. Fenner, Chmn.,  
RECEPTION COMMITTEE



ASHRAE LONDON CANADA CHAPTER

RECEPTION COMMITTEE REPORT

DATED: Jan 26 1987

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MEETING DATE ATTENDANCE BY: MEMBERS GUESTS STUDENTS

SEPT. 29, 1986

32

4

OCT. 27, 1986

40

12

NOV. 24, 1986

21

23

JAN. 26, 1987

38

9

FEB. , 198

MAR. , 198

APR. , 198

MAY , 198

TOTALS:

131

48

AVERAGES:

33

12

PAOE Objectives:

Average YTD:

Attendance Factor:

PAOE Ptd. YTD:

  
H.V. Fenner, Chmn.,  
RECEPTION COMMITTEE

ASHRAE LONDON CANADA CHAPTER

RECEPTION COMMITTEE REPORT

DATED: Feb 23 87

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MEETING DATE ATTENDANCE BY: MEMBERS GUESTS STUDENTS

SEPT. 29, 1986

32

4

OCT. 27, 1986

40

12

NOV. 24, 1986

21

23

JAN. 26, 1987

38

9

FEB. 23, 1987

34

8

MAR. , 198

APR. , 198

MAY , 198

TOTALS:

165

56

AVERAGES:

35

11.2

PAOE Objectives:

Average YTD:

Attendance Factor:

PAOE Ptd. YTD:

*H.V. Fenner*  
H.V. Fenner, Chmn.,  
RECEPTION COMMITTEE

ASHRAE LONDON CANADA CHAPTER

RECEPTION COMMITTEE REPORT

DATED: MARCH 30 1987

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MEETING DATE ATTENDANCE BY: MEMBERS GUESTS STUDENTS

SEPT. 29 , 1986

32

4

OCT. 27 , 1986

40

12

NOV. 24 , 1986

21

23

JAN. 26 , 1987

38

9

FEB. 25 , 1987

34

8

MAR. 30 , 1987

23

7

APR. , 198

MAY , 198

TOTALS:

188

63

AVERAGES:

31.3

10.5

PAOE Objectives:

Average YTD:

Attendance Factor:

PAOE Ptd. YTD:

*Jeff Schwachtel*  
H.V. Benner, Chmn., / PER  
RECEPTION COMMITTEE

ASHRAE - LONDON CHAPTER CURRENT FINANCIAL POSITION

Prepared: April 13th 1987

ASSETS

-CURRENT ACCOUNT	\$ 77.69
-SAVINGS ACCOUNT	\$ 2998.65
-ACCOUNTS REC.	\$ 1300.00
<u>TOTAL ASSETS</u>	<u>\$ 4376.34</u>

LIABILITIES

-ACCOUNTS PAYABLE	\$ 0.00
<u>TOTAL LIABILITIES</u>	<u>\$ 0.00</u>

<u>NET FINANCIAL POSITION</u>	<u>\$ 4376.34</u>
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NOTES

1. Approximately 12 membership fees yet to come in.

ASHRAE LONDON CANADA CHAPTER

RECEPTION COMMITTEE REPORT

DATED: APR 27 1987

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MEETING DATE	ATTENDANCE BY:	MEMBERS	GUESTS	STUDENTS
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SEPT. 29 , 1986		32	4	
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OCT. 27 , 1986		40	12	
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NOV. 24 , 1986		21	23	
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JAN. 26 , 1987		38	9	
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FEB. 23 , 1987		34	8	
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MAR. 30 , 1987		25	7	
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APR. 27 , 1987		23	9	
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MAY 25 , 198				
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TOTALS:		211	72	
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AVERAGES:		30.1	10.3	
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PAOE Objectives:				400
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Average YTD:		30.1		
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Attendance Factor:		$\frac{30.1}{64} = .47$		
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PAOE Pts. YTD:		$\frac{64 \times 30.1}{\sqrt{64}} = 240.8$		352 408
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*H. V. Fenner*  
 H. V. Fenner, Chmn.,  
 RECEPTION COMMITTEE

ASHRAE LONDON CANADA CHAPTER

RECEPTION COMMITTEE REPORT

DATED: May 25 1987

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MEETING DATE	ATTENDANCE BY:	MEMBERS	GUESTS	STUDENTS
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SEPT. 29 , 198 6		32	4	
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OCT. 27 , 198 6		40	12	
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NOV. 24 , 198 6		21	23	
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JAN. 26 , 198 7		38	9	
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FEB. 23 , 198 7		34	8	
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MAR. 30 , 198 7		23	7	
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APR. 27 , 198 7		23	9	
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MAY 25 , 198 7		30	14	
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TOTALS:		241	86	
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AVERAGES:		30.1	10.8	
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PAOE Objectives:

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Average YTD:

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Attendance Factor:

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PAOE Ptd. YTD:

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H.V. Fenner, Chmn.,  
RECEPTION COMMITTEE

MEMBERS  
PLEASE SIGN BELOW.

W.A. Becker  
D. K. Boye

John Hannon  
W. Hannon

Ray Payne

Peter John

C. Clemance

B. V. Vell

Ross Jordan

Alton

Dick Fisher

Bob Hayward

John

Alan

Hugh Falser

Dick Carey

Kirk Flacey

Don

Rene Ellis

W. M. Exley

R. M. Baker

Edson

E. D.

John Payne

Cliff Hanson

GUESTS PLEASE  
PRINT NAME BELOW

PETER ZIEBART  
J. R. ACNEW  
JOHN REID  
Don McCURDY  
Cyril Mayo.  
MIKE KIRKWOOD  
DOW HETCHINSON  
~~STEWART WOOD~~  
Richard Harty  
DAVID LAPOINTE  
Garry Northan  
BRIAN McKERLIE

Ontario Hydro.  
UNIVERSITY HOSP.  
CHARLEY + BISSET  
Ontario Hydro  
London Bd of Ed  
GOVT OF NWT  
Dearborn Chem.  
DEARBORN CHEM.  
Dearborn Chemical  
KW. FLOWERS.  
ENG. AIR  
LENNOX IND.  
UNION GAS

14 guests,